

Table of Contents

General Information	2
Contact Details	2
Important Dates	3
School Calendar 2022 & VCE Calendar 2022	4 - 5
Schedule of Fees and Methods of Payment	6 - 9
Conditions of Enrolment, Refund and Missed classes	10
The Program/ Course Outline	11
The Early Childhood Learning Program	11
The Primary School Learning Program	11
The Middle School Learning Program	12
Working Days and Hours	13

1. GENERAL INFORMATION



1.0 CONTACT DETAILS

School Website www.pushkinlyceum.org.au

For easy reference, following is a list of people and their contact details

Position	Name	E-mail Address	Phone Number
Principal	Marina Makarova	mmakarov@optusnet.com.au	0411044758
VCE coordinator	Tatiana Viknyanskaya	tanyavik@tpg.com.au	0403044570
School Administrator	Svetlana Zhevelyuk	admin@pushkinlyceum.org	0400099511
Application for enrolment send to ⇒ (in a form of personal letter)	Pushkin Lyceum admin@pushkinlyceum.org		

School bookshop is open from Tuesday 1st of February

Please order school textbooks online via email admin@pushkinlyceum.org

Orders must be placed between 24 January and 31 January

Subject to payment made, textbooks may be picked up between the 1st and 4th of February

Further details will be sent out by email

**Start of school year:
Sunday 6th of February 2022**

1.1 2022 Calendar of School Events.

Date	Event
6 February 2022	Term 1 commences
6 March 2022	Maslenitsa. Праздник Масленицы
10 April 2022	Term 1 ends
17 & 24 April	SCHOOL HOLIDAYS
1 May 2022	Term 2 commences
8 May 2022	Celebration of Day of the Victory, 9 th of May. Theme lessons. School project “Бессмертный полк”
26 June 2022	Term 2 ends
3 & 10 July	SCHOOL HOLIDAYS
17 July 2022	Term 3 commences
18 September 2022	Term 3 ends.
25 September & 2 October	SCHOOL HOLIDAYS
9 October 2022	Term 4 commences
23 October 2022	Parents teacher interview.
6 November 2022	**Open Day. All students wear school uniform.
18 December 2022	Term 4 ends End of the Year School Fete

1.2 SCHOOL CALENDAR 2022

Term 1	February	6	13	20	27
	March	6*	13	20	27
	April	3	10		
Holidays	April	17	24		
Term 2	May	1	8	15	22 29
	June	5	12	19	26
Holidays	July	3	10		
Term 3	July	17	24	31	
	August	7	14	21	28
	September	4	11	18	
Holidays	September	25			
	October	2			
Term 4	October	9	16	23	30
	November	6	13	20	27
	December	4	11	18	School Fete

Please pay attention!!!

Public Holidays do not affect school timetable.

1.3 SCHOOL CALENDAR 2022 (VCE 3/4)

Term 1	February	6	13	20	27
	March	6	13	20	27*(SAC1)
	April	3	10		
Holidays	April	17	24		
Term 2	May	1	8	15*(SAC2)	22 29
	June	5	12	19*(SAC3)	26
Holidays	July	3(TWE1)	10		
Term 3	July	17	24	31	
	August	7*(SAC1)	14	21	28
	September	4*(SAC2)	11	18*(SAC3)	
		25(TWE2)	27	29	
	October	2	4(TOE)	6	9
Term 4		12	14	16	
	*SEC	*SAC1	*SAC2	*SAC3	
	Unit 3	27/03	15/05	19/06	
	Unit 4	07/08	04/09	18/09	
	Trial Oral Exam (TOE)	4/10			
	Trial Written Exam(TWE)	03/07	25/09		
	November		Graduation		

***Important Information for all VCE students.

For successful completion of VCE subject students are allowed to be absent not more than 10% per academic year.

Please pay attention!!!

Public Holidays do not affect school timetable.

2. SCHEDULE OF FEES 2022

2.0 REGISTRATION FEE

\$50.00 registration fee is payable with an application for enrolment for new students. This fee is not refundable.

2.1 ADMINISTRATION FEE

Administration fee is paid annually and in advance.

All levels	\$64.00
Single subject	\$48.00

2.2 MATERIAL EXPENSES FEE

Material expenses fee is payable for every student upon enrolling at the Pushkin Lyceum.

Material Expenses are calculated in consideration of \$245.00 Government Payment awarded to The Pushkin Lyceum for every student only when an official enrolment form is submitted for that student in due time every year. If the parent/guardian fails to submit the official enrolment form in due time a Full Fee amount will be issued for that student.

Year level	With \$245.00 Government payment	Full fee
Prep 1	\$45.00	
Prep II - Year 4	\$42.00	287.00
Year 5 – 10	\$57.00	302.00
Year 11 – 12 (VCE)	\$110.00	
Single subject	\$30.00	150.00

Material expenses include a provisional set of materials for every student. If the provisional materials (booklets or other) are lost by the student additional photocopies of handouts/or booklets must be purchased by the parents or hired from school.

Cost of textbooks is not included in this fee and parents/guardians must pay for them separately.

2.3 Functions Fee

Different functions take place during the year. In order to cover their production costs the fee of **\$30.00** applies for every student per year.

2.4 SCHOOL FEES ACCORDING TO GRADES (ONLINE & OFFLINE STUDY)

All school fees including tuition fees are subject to 2022 rental cost and may be changed at the beginning of the year.

All school fees including tuition fees are payable in advance.

Invoices for the next term are issued and emailed to student's parents **2 WORKING DAYS PRIOR TO THE END OF THE CURRENT TERM.**

Payments of school fees are due as per the schedule below. Overdue accounts will incur a 5% penalty fee.

If you do not receive an invoice, it is **YOUR RESPONSIBILITY** to contact the school before the end of the current term.

13/12/20 - 13/02/22	Annual Fees due (7% discount available for annual payments)
13/12/20 - 13/02/22	Semester 1 Fees due (5% discount available for semester payments)
6/02/22	Term 1 Tuition Fees due
1/05/22	Term 2 Tuition Fees due
24/06/22 – 24/07/22	Semester 2 Fees due (5% discount available for semester payments)
17/07/22	Term 3 Tuition Fees due
9/10/2022	Term 4 Tuition Fees due

TUITION FEES FOR 2022

Table 1

Year Level	Annual Fee		Semester Fee		Term Fee	Term Fee Late
	Full amount	7% off	Full amount	5% off	Regular	5% plus
Year Prep	\$1,318.53	\$1,226.24	\$659.27	\$626.30	\$329.63	\$346.12
Year Prep (school Children)	\$1,261.81	\$1,173.48	\$630.91	\$599.36	\$315.45	\$331.23
Year 1-7	\$1,261.81	\$1,173.48	\$630.91	\$599.36	\$315.45	\$331.23
Year 8	\$1,318.53	\$1,226.24	\$659.27	\$626.30	\$329.63	\$346.12
Year 9	\$1,466.71	\$1,364.04	\$733.36	\$696.69	\$366.68	\$385.01
Year 10 -11 VCE Unit 1-2, Unit 3-4	\$1,531.54	\$1,424.33	\$765.77	\$727.48	\$382.88	\$402.03
Subjects Fees						
VCE Maths Group of 4	\$1,852.20	\$1,722.55	\$926.10	\$879.80	\$463.05	\$486.20
Maths 3-6 in class	\$757.09	\$704.09	\$378.54	\$359.62	\$189.27	\$198.74
Maths 7-8 in class	\$870.53	\$809.60	\$435.27	\$413.50	\$217.63	\$228.52
Math 9-10 in class	\$926.10	\$861.27	\$463.05	\$439.90	\$231.53	\$243.10
Private Lessons (3 - 8)	\$2,160.13	\$2,008.92	\$1,080.06	\$1,026.06	\$540.03	\$567.03
Group of 2	\$1,018.71	\$947.40	\$509.36	\$483.89	\$254.68	\$267.41
Russian						
Russian (2h) in class	\$897.16	\$834.36	\$448.58	\$426.15	\$224.29	\$235.50
Russian Private 1 h	\$1,964.49	\$1,826.98	\$982.24	\$933.13	\$491.12	\$515.68
Russian Private 45min	\$1,515.33	\$1,409.26	\$757.67	\$719.78	\$378.83	\$397.77
VCE Private	\$2,449.53	\$2,278.07	\$1,224.77	\$1,163.53	\$612.38	\$643.00
VCE Group of 2	\$1,852.20	\$1,722.55	\$926.10	\$879.80	\$463.05	\$486.20
Group of 2	\$1,018.71	\$947.40	\$509.36	\$483.89	\$254.68	\$267.41
Group of 3-4	\$787.19	\$732.08	\$393.59	\$373.91	\$196.80	\$206.64

2.6 FEES FOR ONLINE COURSE

2.6.1 REGISTRATION FEE

\$50.00 registration fee is payable with an application for enrolment for new students. This fee is not refundable.

2. 6.2 ADMINISTRATION FEE

Administration fee is paid annually or per term and in advance.

Year level

Prep 1 – Pre VCE one subject	\$45.00/\$11.25 per term
VCE 11/12	\$60.00/ \$15.00 per term

2. 6.3 TEACHING MATERIAL EXPENSES FEE

Material expenses fee is payable for every student upon enrolling at The Pushkin Lyceum.

Material Expenses are calculated in consideration of \$245.00 Government Payment awarded to The Pushkin Lyceum for every student only when an official enrolment form is submitted for that student in due time every year. If the parent/guardian fails to submit the official enrolment form in due time a Full Fee amount will be issued for that student.

Year level	With \$245.00 Government payment	Full fee for students enrolled to Pushkin Lyceum after 1/04/2022
Prep	\$12.00	
Year 1 – Pre VCE one subject	\$12.00	\$257.00
Year 1 – Pre VCE two subjects	\$18.00	\$263.00
Year 1 – Pre VCE 3 subjects or more	\$28.00	
VCE Russian	\$50.00	\$295.00

***Cost of textbooks is not included in this fee and parents/guardians must pay for them separately.

Table 2

One subject	1 hour	40 min
Introduction hour	\$30.00	\$20.00
Private lesson Russian all Levels before VCE	\$50.00	\$35.00
Group of 2 people (Russian only. All levels before VCE)	\$25.00	\$20.00
Group of 3 people (Russian only. All levels before VCE)	\$17.50	\$15.00
Group of 4 people (Russian only. All levels before VCE)	\$15.00	\$12.00
Group of 5-6 people (Russian only. All levels before VCE)	\$12.00	\$10.00
Tuition Fees for study in class see Table 1 (page 7)		

Online Play Group, Weekly Clubs and Studios	Block of 5 lessons	Block of 10 lessons
	\$30.00	\$60.00

2.7 DISCOUNTS

2.7.1 Family Discounts

Where there are **2 or more children** from one family currently attending the school, the following discounts will apply to **Tuition Fees only**:

Second Child	5% discount per term
Third Child	10% discount per term

The family discount does not apply to Studio fees.

2.7.2 Early Payment Discount

7% discount is available if the full year's tuition fee for 2022 is paid in full before the 13th of February 2022.

5% discount is available if the full semester fee is paid in full before the beginning of the next semester.

2.8 STUDIOS

Art studio and Chess Club run at the Pushkin Lyceum*.

*subject to numbers of students attending

Please contact the school for further information on fees and session times.

METHODS OF PAYMENT

Payments can be made by cheque, money order, account transfer or cash.



1. Cash, Cheque payments can be made in Elwood campus.



2. Account transfer: **Pushkin Lyceum**
BSB 033-040
Account Number 275624

Reference: CHILD Surname

3. CONDITIONS OF ENROLMENT

1. "Pushkin Lyceum" accept children from 4 to 18 years old on the condition that a place in a class of an appropriate level is available.
2. All new students are required to attend an interview with the level coordinator before commencing studies. This is to ensure that, those who are accepted are likely to benefit from the course provided.
3. If the student's level is lower than the level of the available class, the School will recommend private classes in order to help the student to achieve the required level. The student will be transferred to the class ONLY after successfully passing the required tests.
4. The School reserves the right to refuse a place at the school if a student shows negative attitude to learning or cannot behave according to the School Code of Conduct.
5. If a student stops attending the school and at a later date wishes to return, she/he will not be permitted to return to Pushkin Lyceum while any part of previous fees remain unpaid.
6. A pro rata charge is made for new students entering the School for the first time after a term has commenced.
7. Parents or Guardians are responsible for ensuring that the student (of any age) is prepared for every class and has relevant materials. (i.e. books, pens, pencils)

Refund

1. If a child missed classes due to illness or other commitments, no refund will be made for this period. However, the tasks will be given and assessed.
2. Families taking leave overseas or long absence:
A holding fee of 30% of the applicable period is required if students take leave of absence from their studies at Pushkin Lyceum. The holding fee is not refundable even if you decide not to return to Pushkin Lyceum after the end of leave.
3. If a holding fee was not paid - a registration fee of \$45.00 will be applicable on return and placement with the class will be subject to availability.
4. If a student ceases to attend Pushkin Lyceum at any time after the commencement of the school term no refund will be made for the remaining portion of tuition fees. The refund of other fees may be made subject to the discretion of the Vice Principal.
5. In the case of choosing to leave the Pushkin Lyceum:
A written notice must be given to the school secretary or class teacher two weeks before the end of the current term, otherwise a charge equivalent to one term's fees will apply for the following term.
6. Parents are responsible for the payment of avoidable breakage or damage to hired premises property by a student.

Course outline

Our school program is run in an integrated way where subjects are not taught in isolation. The “integrated approach” allows for creativity, imagination, skills and knowledge to all develop in a natural way. This approach allows for “purpose” in learning and lends itself to creating a more interactive learning environment which surrounds the children in sounds, visuals and textural offerings.

Learning Program

The Early Childhood Learning Program

Age 2 – 4: Playgroup

Playgroup for 2- 3-year-old children.

During each one-hours session children develop their gross and fine motor skills as well as learn Russian language through communication and role-play.

Age 4 – 6: Prep 1 and Prep 2

Children learn Russian language through communication and role-play, reading books and watching educational cartoons. In addition, they develop basic arithmetical and problem-solving skills, participate in different cultural activities and celebrations, sing and listen to music, draw and paint. *Art and Craft lessons and Chess Club are elective.*

▲ Russian Language

Letters and sounds, reading and handwriting, children’s rhymes, role-play.

▲ **Mathematics /Logics** Number, quantity, position & grouping, addition and subtraction. Number Rhymes, Seasons & weather, Shapes & size, time.

▲ Study of world around us

▲ Dance /Drama

Movement, voice, character, performance.

The Primary School Learning Program

Age 6 – 9: Grade 1, Grade 2, Grade 3 and Grade 4

In this age group, children continue to learn language structure, maths, health and social education, art and craft, singing and listening to music, as well as having their developmental areas.

▲ Language /Literacy/

Children learn Russian language through communication and role-play, reading, writing, listening and group discussions. Read readers and exposure to all forms of literature.

▲ Mathematics /Numeracy/

Children further develop basic mathematical, arithmetical and problem solving skills.

Learn shapes, graphs, formal activities in measurement (e.g. weight, length, size, volume) Start learning timetable, number (addition/subtraction/division/multiplication).

Learn quantity, position, design and structure.

▲ Study of Nature

Children learn about different aspects of nature (seasons, weather, rain, sun, seasons, wind, cold, hot)

▲ Social Studies /Culture & Traditions, Cross-Cultural Education/

Children are involved in different school cultural activities and events, festivals and holidays. Start compare and understanding cultural and language differences, traditional food and folk costumes.

- ▲ **Dance/Drama** movement, voice, dancing.

The Middle School Learning Program

AGE 10 – 14: Year 5, 6, 7 and 8

In this age group students continue to learn Russian Language and develop their written and oral communication skills, Maths, History of Russia, Rhetoric and Literature.

- ▲ **Russian Language and Literature**

Written and oral communication, listening, reading and creative writing. Russian literature.

- ▲ **History and Culture of Russia**

- ▲ **Geography**

Earth as a Planet, Oceans and Continents; People and Countries.

- ▲ **Maths (in English)**

Algebra, Geometry; Problem solving

- ▲ **Drama**

Movement, voice, dancing, character & performance.

The High School Learning Program

AGE 15 – 17: Year 9 and 10.

- ▲ **Russian Language and Literature**

In Year 9 and 10 students continue to master Russian Language skills including vocabulary and grammar, explore different styles of literature, and continue to learn different text types and kinds of writing.

- ▲ **Maths Methods (Algebra, Geometry, Calculus, Problem solving)**

- ▲ **History of Russian Cultural and Historical events.**

VCE 11&12. LOTE Russian

VCE 11 & 12.

VCE (LOTE Russian) study is designed to provide a two-year program. Satisfactory completion of VCE units are based on successful completion of all outcomes of each unit. The areas of study for Russian comprise themes and topics, grammar, text types, vocabulary and kinds of writing. They are common for all of 4 study units.

There are three prescribed themes:

- ▲ The individual (*Education and aspiration, leisure and lifestyle, personal identity*).

- ▲ The Russian - speaking community
(*Visiting Russia, culture, art and entertainment*).

- ▲ The changing world (*Environmental issues, world of work, social issues*)

The student is expected to be familiar with, and be able to produce the following kinds of writing: *personal, informative, evaluative, persuasive and imaginative*.

Elective subjects

- ▲ **Maths Methods & Specialist Maths**

- ▲ **History of Russian Cultural and Historical events.**

IB Russian is delivered individually at a student's home school.

5. WORKING DAYS AND HOURS

**We are located in Elwood College.
101 Glenhuntly Road, Elwood**

Sundays from 9.00 a.m. – 4.30 p.m.
(Timetable is different according to the classes)



**Inquires 0411 044 758 (3p.m. – 6p.m Monday to Friday)
 0400 099 511 (3p.m - 6p.m Saturday)**

For particular inquires see page 2

